

People Handbook: Asking Permission for Custom Clearance of Imported Weighing and Measuring Instruments

Service Provider: Central Bureau of Weights and Measures, Department of Internal Trade, Ministry of Commerce

Criteria, procedure, condition (if any) of application and consideration

Criteria

In case of importing weighing and measuring instruments into Thailand, the application shall ask permission from Central Bureau of Weights and Measures for a custom clearance certificate before going through such process by submitting "Asking Permission for Custom Clearance of Imported Weighing and Measuring Instrument" application from Chor Wor.1 (ชร.1 in Thai) via CBWM Online Service (<http://www.cbwmthai.org/>).

Further details of instruments under Central Bureau of Weights and Measures control along with the joint tariff code set by Central Bureau of Weights and Measures and Thai Customs are supported by National Single Window System (NSW) and available at (<http://www.cbwmthai.org/pdf/permit/link2.pdf>)

Weighing and measuring instruments stated shall be allowed to be measured only in the metric system such as kilometer, meter, etc. (Further details of measuring units in the metric system are available at Weighting and Measuring Act. B.E. 2442 (1992) and available at (<http://www.cbwmthai.org/UploadFiles/law/1-1.pdf>). In case of adopting other measuring units apart from the aforementioned or using other measuring and weighing instruments apart from those stated in ministerial regulation (<http://www.cbwmthai.org/UploadFiles/law/2-5-61.pdf> and <http://www.cbwmthai.org/UploadFiles/law/2-6-61.pdf>) due to profession or scientific use, those measuring units or measuring and weighing instruments shall be allowed only when granted permission by the minister or the appointed representative.

Procedures in filling Chr Wor.1 form via CBWM Online Service

Procedures handbook provides in CBWM Online Service

(http://cbwm.dit.go.th/cbwmthai/Manual/02_%E0%B8%AD%E0%B8%99%E0%B8%B8%E0%B8%8D%E0%B8%B2%E0%B8%95%E0%B8%99%E0%B8%B3%E0%B9%80%E0%B8%84%E0%B8%A3%E0%B8%B7%E0%B9%88%E0%B8%AD%E0%B8%87%E0%B8%8A%E0%B8%B1%E0%B9%88%E0%B8%87%E0%B8%95%E0%B8%A7%E0%B8%87%E0%B8%A7%E0%B8%B1%E0%B8%94%E0%B8%AD%E0%B8%AD%E0%B8%81%E0%B8%88%E0%B8%B2%E0%B8%81%E0%B8%94%E0%B9%88%E0%B8%B2%E0%B8%99%E0%B8%A8%E0%B8%B8%E0%B8%A5%E0%B8%81%E0%B8%B2%E0%B8%81%E0%B8%A3_%E0%B8%8A%E0%B8%A7.1s.pdf)

Application Submission Suggestion

Do not consider the channel in which the applicant contacts to obtain the custom clearance certification.

Instead, consider the channel in which the imported weighing and measuring instruments are transported in submitting the application form Chor Wor.1 (ชร.1 in Thai). For example,

- 1) In case of goods transported by ship, the applicant shall provide 1.1) the name of the ship 1.2) the arrival date at the port 1.3) B/L document (Bill of Lading) 1.4) Invoice
The applicant may ask permission for custom clearance from Central Bureau of Weights and Measures, for example, in case of the good arriving at the Bangko Port WAN HAI 221, on 8 July 2558 (2005) etc.
- 2) In case of goods transported by plane, the applicant shall provide 2.1) the number of Airway Bill 2.2) Invoice
The applicant may ask permission for custom clearance from Central Bureau of Weights and Measures, for example, in case of arriving at Suvarnabhumi Airport with Airway Bill number AWB:9999-9999 etc.
- 3) In case of postal transport, the applicant shall provide 3.1) the notice number 3.2) Date stated in the notice 3.3) Invoice
The applicant may ask permission for custom clearance from Central Bureau of Weights and Measures, for example, in case of obtaining notice number 999999 on July 2558 (2015) etc.

- 4) In case of goods transported by car, the applicant shall provide 4.1) license plate of the car 4.2) the arrival date at the Customs 4.3) Invoice

The applicant may ask permission for custom clearance from Central Bureau of Weights and Measures, for example, in case of obtaining license plate n-9999 on 8 July 2558 (2015) etc.

Note: The procedure starts from the day when an officer has thoroughly checked the documents mentioned in the public handbook. In the case of any missing documents and/or any documents incompleteness resulting in an officer being unable to review them, the officer shall provide an applicant with a record containing the list of missing or additional documents or supporting documents. Applicants must submit the missing and/or additional documents mentioned within the date identified in the record; otherwise, the application shall be discarded. The officer and the applicant or the representative shall sign names in the record and a certified true copy of the record shall be given to the applicant or the representative as the evidence.

Service Channel

Location Weights and Measures Promotion and Development Section, Central Bureau of Weights and Measures, Laboratory Analysis Building 2 nd Floor, Department of Internal Trade, Ministry of Commerce 563 Nonthaburi Road, Bang Kra Sor, Nuang, Nonthaburi 11000 Tel: 0 2547 4354/ Fax: 0 2547 4352	Service Hour Monday – Friday (Except Public Holiday) From 8.30 AM – 4.30 PM (off work at lunch time)
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Procedure Duration and Department in Charge

Total duration: 30 Minutes

No	Procedure	Duration	Department in Charge
1	Document Validation An officer shall proceed document validation process of the required application and documents/preliminary validation according to the criteria/ propose the documents to consider/ send information via NSW/ issue the certification online	30 mins.	Central Bureau of Weights and Measures

List of supporting documents

Please upload all supporting documents on CBWM Online Service ONLY

(Please certify every document as a true copy)

No.	Document(s), Quantity and Details (if any)	Government agency in Charge
1	Asking Permission for Custom Clearance of Weighing and Measuring Instruments Application (Chor Wor. 1)	Central Bureau of Weights and Measures
2	Invoice	
3	Bill of Landing or Air Way Bill or Air Parcel Post	
4	A copy of photograph or catalogs of weighing and measuring instruments	
5	Business License Notification in importing and selling weighing and measuring instruments Note: In case of importing in order to sell in Thailand, the business license is not dated more than one year from the day issued.	Central Bureau of Weights and Measures
6	Juristic Person Certificate Note: A certified true copy of juristic person certificate is required only when the applicant submits the application as juristic person. The certificate with the signature of the authorized directors and juristic person's seal affixed on it must <u>not dated more than one year</u> from the day issued by the Department of Business Development, Ministry of Commerce.	Department of Business Development
7	Passport Note: A certified copy of passport with the same signature as in the original one is required only when the applicant is foreigner	Consular

No.	Document(s), Quantity and Details (if any)	Government agency in Charge
8	ID Card Note: 1. In case of natural person, the applicant shall sign the same signature as in the Chor Wor. 1 2. In case of juristic person, the applicant shall provide a certified copy ID Card of the directors who are authorized to sign their names in the performance of the acts with juristic person's seal affixed with the same signature as in the Chor Wor. 1	

Fees

No.	Detail	Fees (Baht)
1	No fees	Fees 0 Baht

Complaint and Suggestion Channel

No.	Complaint and Suggestion Channel
1	Central Bureau of Weights and Measures, Laboratory Analysis Building 2 nd Floor, Department of Internal Trade, Ministry of Commerce 563 Nonthaburi Road, Bang Kra Sor, Nuang, Nonthaburi 11000 Tel: 0 2547 4354/ Fax: 0 2547 4352 www.cbwmthai.org
2	Complaint Center in Department of Internal Trade Building 2 nd on 3 rd Floor, Nonthaburi Road, Bang Kra Sor, Nuang, Nonthaburi 11000
3	Department of Internal Trade Call Center Tel. 1569
4	Complaint Center according to Facilitation Act. www.dit.go.th
5	Center of Public Service Office of the Permanent Secretary Note: P.O.Box 1111, 1, Phitsanulok Road, Dusit, Bangkok 10300 or Hotline: 1111 or http://www.1111.go.th